ALBERTA FUCHS

Address | Email | Phone | LinkedIn URL

Education

Bachelor of Science in Psychology May 2019

University of Florida, Gainesville, FL

Minors: Anthropology and Business Administration

Research Experience

Research Assistant August 2016 – Present

Allred Laboratory, Gainesville, FL

- Executed personal experiment determining potential protein drug targets for a new drug
- Conducted procedures in Percoll Gradients, SDS-PAGE, Western Blot, Mass Spectrometry demonstrating program competency

Research Assistant August 2015 - April 2016

Ebola Research Group, Gainesville, FL

- Transcribed interviews conducted with people affected directly or indirectly by Ebola
- Compiled relevant peer-reviewed journal articles to further research initiatives

Involvement and Service

Service Member August 2016 - Present

Alpha Phi Omega National Service Fraternity, Gainesville, FL

- Partnered with the Humane Society, Boys & Girls Club, Salvation Army, Project Downtown to provide mentorship and economic relief to the surround Gainesville communities
- Attended weekly general body meetings and discuss outreach and philanthropy

Member February 2017 – February 2018

UF Study Abroad Peer Advisors, Gainesville, FL

- Advised students weekly during office hours in the UF International Center to discuss study abroad programs and class schedules
- Presented information sessions about study abroad programs for extension and outreach

Hospital Volunteer August 2016 - May 2017

UF Health Shands Hospital, Gainesville, FL

- Interacted with pediatric patients using developmentally-appropriate games to provide a safe and clean learning environment
- Accommodated patients by assisting in the Department of Health Eligibility form application
- Managed medical charts, entering physician's progress notes to ensure referrals are appropriated to the external programs
- Stocked food and linen closest with supplies for patients and families in the Pediatric ED

Skills & Awards

Language: English (Fluent), Spanish (Fluent) University of Florida Honors Program (2016) Hispanic Scholarship Fund Recipient (2016)





UNIVERSITY OF FLORIDA

ALBERTA GATOR

Address | Email | Phone Number | LinkedIn URL

EDUCATION

Bachelor of Science in Industrial & Systems Engineering

December 2020

University of Florida, Gainesville, FL Minor: Business Administration

GPA: 3.0/4.0

Osnabrück University of Applied Sciences
UF Study Abroad Program, Osnabrück, Germany

August 2016

EXPERIENCE

Field Services Intern May 2018 – July 2018

General Electric Transportation Division, Kansas City, KS

- Reduced inventory in account service warehouses through computation of parts usage
- Coordinated with internal and external suppliers to ensure availability of parts for service kits
- Negotiated price and buying terms with domestic and international suppliers
- Streamlined part selection process through implementation of QR codes

Supply Chain Co-Op May 2017 – August 2017

GE Appliances, a Haier Company, Trenton, NJ

- Developed cost-effective solutions to address ergonomic problems
- Analyzed cost data history to identify potential savings and to eliminate manufacturing waste
- Managed design team to ensure solutions were implemented in a timely manner

Undergraduate Research Intern

August 2016 - December 2016

UF Transportation Institute, Gainesville, FL

- Programmed code to help optimize automated car movement
- Reviewed dissertations to understand principles behind automated vehicles
- Demonstrated initiative by self-teaching Java programming through various resources

INVOLVEMENT

Student Assistant, UF/IFAS Dean for Research Office Gainesville, FL

January 2017 – Present

- Part-time job working 20-25 hours/weekly as a student assistant in an administrative dean's office
- Organized and maintained financial records for multiple offices
- Supported deans with project management to better administer research programs

Vice President of Scholarship

May 2016 - April 2017

Phi Sigma Rho, University of Florida, Gainesville, FL

- Planned a diverse range of scholarship events to build an alumni foundation and expand networking opportunities for members
- Appointed and managed activities of multiple chair positions to oversee event details and effective communication



UNIVERSITY OF FLORIDA

Al E. Gator

Address * Phone * Email * LinkedIn URL

EDUCATION

May '21 Bachelor of Science in Health Education and Behavior

University of Florida, Gainesville, FL

GPA: 3.59/4.00

May '18 Associate of Arts

Santa Fe College GPA: 4.0/4.0

CERTIFICATIONS

Jan '17 Certified Nursing Assistant

April '16 Cardiopulmonary Resuscitation (CPR/Basic Life Support)

April '16 Emergency Medical Response

EXPERIENCE

June '18-Present Substitute Teacher, Baby Gator Child Development Center, Gainesville, FL

- Provided materials and resources for children to explore and manipulate in imaginative play
- Established rules for behavior to emphasize classroom safety and character development
- Designed and taught lessons on basic skills on colors and shapes and reading skills to provide stimulating environment for 15 children

May '17-Dec '17

Community Engagement Intern, LifeSouth Community Blood Centers, Gainesville, FL

- Educated members of the community on the importance of donating blood
- Assisted in planning for What Colors Do We Bleed?, the Greek Blood Drive, focus groups and Operation Santa Fe to expand community health initiatives
- Recruited donators in various community locations including the University of Florida campus

Dec '15-Jan '16

Retail Sales Associate, TJ Maxx, Vero Beach, FL

- Arranged and recommended products to customers to ensure customer service
- Ensured excellent customer service by answering questions and process funds to 200 clients daily
- Calculated refunds, exchanges and cash flow to ensure ethical and precise cashier management

SKILLS

Medisoft certified Medical Terminology 3 credit course (HSC2531)

OCP A Basic Healthcare Worker Certification OCP B Electrocardiograph Aide Certification

PROFESSIONAL AFFILIATIONS

Feb '18 Gators March for Babies, Race Participant
Mar '17-Present American Cancer Society, Volunteer

Aug '16-May '17 Minority Association of Pre-Health Students, Member



UNIVERSITY OF FLORIDA

Albert Gator

Address | Phone Number | Email | LinkedIn URL

OBJECTIVE

Seeking X position at X company to demonstrate my critical thinking skills, planning and organization skills, and communication skills to support the clients at X company.

EDUCATION

Bachelor of Science in Family, Youth and Community Sciences

May 2018

University of Florida, Gainesville, FL

GPA: 3.8 / 4.00

PROFESSIONAL EXPERIENCE

Legal Assistant June 2016 – June 2016

Al Lagator Law Offices, Tampa, FL

- Managed, sorted, and reassembled legal documents of 100+ clients
- Initiated and executed online storage system for legal documents
- Handled disposal of sensitive materials following completion of legal cases
- Assisted lawyers and senior partners to see that their document needs were met

Mentor and Tutor November 2015 – December

2016

Boys and Girls Club of Alachua County, Gainesville, FL

- Instructed 10 students over a period of 2 years, averaging 20+ hours a semester
- Facilitated lessons in mathematics, reading, SAT reasoning, and critical writing
- Motivated students to use healthy emotional coping mechanisms to foster a sense of resiliency

Waterfront Supervisor and Counselor

June-July 2012,

2013

Camp Shalom of Central Florida

- Supervised the camp population of 100+ persons in water for 24 hours weekly to ensure safety
- Counseled 15 girls to foster independence, self-confidence and build positive camp culture
- Communicated with guardians to maintain transparency and foster collaborative relationships

LEADERSHIP

Peer Leader Trainee January 2016 –

Present

University New Student and Family Programs

- Managed a team of 20+ students as they navigate a new city and university
- Trained Peer Leader team on various topics including family support and presentation skills
- · Advised students for academic and social concern

Alumni Relations Committee Chair

August

2016-Present

Alpha Beta Gamma Fraternity, University of Florida, Gainesville, FL

- Coordinated events with alumni to maintain support for the organization
- Planned networking events for active members to meet alumni and build mentoring relationships

SKILLS

Technical Skills: Microsoft Office Suite, Corel Digital Studio, Photoshop

Foreign Language: Spanish (Fluent)





Ted Mosby

ted.e.mosby@gmail.com | 212-555-0121 portfoliolinkhere.com

Education

University of Florida, Gainesville, FL

Bachelor of Design in Architecture May 2019

Minor in Sustainability and the Built Environment

Professional

NuVu, Lakeland, FL

Design and Technology Fellow

June 2019 – present

- Lead instruction and brainstorming sessions in a dynamic studio setting with 20-30 high school students to create and design various projects from the early stages of planning until completion of rendering and modeling
- Teach fundamental design, architecture, and technical skills through critical feedback, serving as a primary resource for students

Mosbius Designs, Gainesville, FL

Design Intern

August 2018 - April 2019

- Analyzed conditions at various job sites and addressed design and logistical issues with senior architects to improve efficiency and promote best practices
- Created 3D models (by hand and computer rendered) for over 10 projects and facilitated the execution of 4 of my models
- Crafted 15+ concept designs for residential projects and park proposals, assisting with the urbanization of Gainesville

Stinson Brothers Architecture, New York, NY

Design Intern

May 2018 - August 2018

- Collaborated with all members both architects and engineers to become acquainted with operations and build relationships with clients
- Developed concept design for commercial projects, such as Goliath National Bank tower in Downtown Manhattan

Extracurricular

UF College of Design, Construction, and Planning, Gainesville, FL

Teaching Assistant

August 2017 – May 2019

- ARC1301 Architectural Design 1, ARC1302 Architectural Design 2, ARC3181 Advanced Topics in Digital Architecture, ARC3610 Environmental Technology
- Assisted professors in grading assignments, quizzes, and exams
- Lectured with professor, as needed

Technical Skills

Adobe Creative Cloud Rhino 3D Revit

Microsoft Office V-Ray Woodshop (advanced)

AutoCAD SketchUp ArcGIS

Modeling (by hand) 3DS Max Bluebeam Revu

Python (intermediate) Java (advanced) Arduino





Regina Phalange

rlphalange@gmail.com | 352-555-0121 | linkedin.com/in/leftphalange

EDUCATION

Bachelor of Science in Journalism, University of Florida

May 2020

Gainesville, FL

Minor: Mass Communication Studies

GPA: 3.9/4.0

EXPERIENCE

Editor in Chief, Columnist, The Really Independent Florida Crocodile Gainesville, FL

August 2017 - Present

- Oversaw production of weekly online and print campus newspaper
- Implemented marketing strategies to promote newspaper to target populations, increasing online readership by 43%
- Edited and created 15-20 newspaper pages regularly on InDesign
- Developed weekly satirical column focused on events within the University of Florida

Multiplatform Editing Intern, The Washington Post Washington, D.C.

May 2019 – August 2019

- Focused on accuracy and consistency of newspaper materials, including researching, writing, editing and proofreading print and web content
- Researched photos on a variety of online databases and edited on Photoshop for publications

Copy Editor, The Independent Florida Alligator Gainesville, FL

January 2017 – December 2018

Ensured accuracy of newspaper articles and compliance with AP Style guides

- Created newspaper headlines and revised content across multiple platforms
- Designed/proofed newspaper pages, developing skills in Adobe Creative Suites, Photoshop and InDesign

INVOLVEMENT

Member, UF Society of Professional Journalists

August 2017 – Present

 Organized monthly club socials to promote cohesiveness within the organization and increase student membership by 35%

Contributor, Her Campus at the University of Florida

January 2017 - May 2017

Wrote bi-weekly online columns focused on popular culture and the student experience on campus

SKILLS

- Proficient in AP Style
- Adobe Certified Expert (January 2019)
- Google Analytics Certification (October 2018)
- Hootsuite Platform Certification (April 2017)
- Fluent in Russian, conversational in German



ANNE CARLSON

annecarlson@gmail.com | 727-555-0121 | linkedin.com/in/anne.carlson

EDUCATION

Bachelor of Science in Psychology, University of Florida

May 2020

Gainesville, FL Minor: Statistics GPA: 3.85/4.00

EXPERIENCE

Volunteer Crisis Counselor, Crisis Text Line

August 2018 – Present

Gainesville, FL

- Committed 200+ hours and supported 300+ people in crises in the United States.
- Managed crises consisting of suicidal ideation, self-harm, depression, and mania as a result of comprehensive counseling training.

Teaching Assistant, UF Department of Psychology

January 2019 - Present

Gainesville, FL

- Assisted instructor with organizing course content and lectured for half of the class meetings every week.
- Evaluated weekly writing assignments, discussions, quizzes, exams, and projects and held weekly office hours to ensure 24 students understood intermediate level details.

AWARE Student Ambassador, UF Counseling and Wellness Center

August 2018 - May 2019

Gainesville, FL

- Educated hundreds of UF students about resources and services available through the counseling center
- Promoted the importance of and reducing the stigma of mental health through weekly outreach presentations

RESEARCH

Undergraduate Research Assistant, UF Department of Psychology

August 2017 – Present

- Focused on research examining how people's memories maintain self-continuity and creating social bonds.
- Gathered and interviewed participants and conducted literature reviews to interpret results of study while processing and analyzing the data gathered.
- Presented regular reports to advisor and created posters to disseminate findings.

Undergraduate Research Assistant, UF Department of Psychology

January 2017 - May 2017

- Interacted with patients in developmental study, which included testing children at local preschools.
- Prepared, processed, and managed data collection and analyzed results using SPSS software.

SKILLS

Fluent in Spanish, conversational in French and Portuguese

